



# United States Women of Today

## STEP III Certification

STEP III is designed for the member who has been a member for 1 through 5 years and for any past member in good standing that leaves the organization for any length of time and then rejoins the organization at a later date. This program is for continual activation of those members in all areas of the organization. To certify in STEP III, the member must complete all of the mandatory requirements and eight of the optional requirements. This can only be completed once per year. The certification form should be sent to the State Contact within 30 days of the completion of the program. {It is NOT necessary to have completed the earlier STEPs.}

Name \_\_\_\_\_ Date Joined \_\_\_\_\_ Date Certified \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Chapter \_\_\_\_\_ State \_\_\_\_\_

### **MANDATORY REQUIREMENTS** - Please record the date of completion.

- Know and recite the USWT Creed Date \_\_\_\_\_
- Sign a new member (Name) \_\_\_\_\_ Date \_\_\_\_\_
- Certify in *Personal Development, Health & Wellness*, or participate in a *Domestic Violence Awareness project* (circle one) Date \_\_\_\_\_
- Attend another *chapter, district, regional, state, or national business meeting or state committee meeting* (circle one) Date \_\_\_\_\_
- Serve as a local officer or committee chair Date \_\_\_\_\_
- Participate in a local Ways and Means project (project) \_\_\_\_\_ Date \_\_\_\_\_

### **OPTIONAL REQUIREMENTS** - Complete eight of the following and please record the date of completion.

- Certify in *Personal Development, Health & Wellness*, or participate in a *Domestic Violence Awareness project* in addition to the mandatory requirement (circle one) Date \_\_\_\_\_
- Attend a *chapter, district, regional, state or national business meeting or state committee meeting*, in addition to the mandatory requirement (circle one) Date \_\_\_\_\_
- Participate in a state or national Ways and Means project \_\_\_\_\_ Date \_\_\_\_\_
- Attend a forum at a *local, state, or national* meeting (circle one) Date \_\_\_\_\_
- Give a report at a meeting (type) \_\_\_\_\_ Date \_\_\_\_\_
- Bring an additional prospective member (Name) \_\_\_\_\_ Date \_\_\_\_\_
- Chair or Co-Chair* a Membership-Night (circle one) Date \_\_\_\_\_
- Attend a *USWT Midyear or Annual Convention* (circle one) Date \_\_\_\_\_
- Create and/or maintain a webpage or Facebook page (page) \_\_\_\_\_ Date \_\_\_\_\_
- Speak at a function on behalf of Women of Today (describe) \_\_\_\_\_ Date \_\_\_\_\_
- Reactivate a member or participate in an extension (Name) \_\_\_\_\_ Date \_\_\_\_\_
- Participate in *Women of Today Week or Volunteer Recognition Week* (circle one) Date \_\_\_\_\_
- Participate in a *state and/or national* competition (circle one) Date \_\_\_\_\_
- Serve as a *state or national* officer (position) \_\_\_\_\_ Date \_\_\_\_\_
- Complete Outstanding Achievement in Programming (OAP) Date \_\_\_\_\_
- Participate in a local or state external foundation activity (Foundation) \_\_\_\_\_ Date \_\_\_\_\_
- Participate in the National President Challenge Date \_\_\_\_\_
- Create a Women of Today You Tube video (topic) \_\_\_\_\_ Date \_\_\_\_\_